



**CITY OF CLAWSON  
APPLICATION FOR OUTDOOR CAFÉS OR  
DISPLAY AREA APPROVAL**

**NOTICE TO APPLICANT:**

The application must be submitted to the building department with three (3) sets of folded plans. The Department of Public Works (DPW) and Building Department will review the petition and notify the applicant if a meeting is required.

Upon approval of the DPW and the Building Department you will be notified to open the café or display. Once the café or display is installed the applicant must notify the building department to inspect for compliance to the approved plans.

**TO BE COMPLETED BY APPLICANT:**

I (we) the undersigned, do hereby respectfully request outdoor cafes or display area review, and provide the following information to assist in the review:

**(LOCATION OF PROPERTY)**

Street Address: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_

Address: \_\_\_\_\_

Phone No: \_\_\_\_\_

Property Owner (If Different From Applicant): \_\_\_\_\_

Address: \_\_\_\_\_

Phone No: \_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

**INITIAL FEE (NEW)**

Serving Alcohol: \$50.00  
Not Serving Alcohol: \$50.00

**RENEWAL FEE**

Serving Alcohol: \$30.00  
Not Serving Alcohol: \$30.00

**The City has waived the fees of the outdoor café if they are in the same location as the previous year.**



## CITY OF CLAWSON

### OUTDOOR CAFÉS OR DISPLAY AREA CHECKLIST

#### **Instructions**

The detailed Sidewalk Café or Display Area Plan must, at a minimum, include the following:

- 1) The plan must cover the entire area between the curb and the building, including the curb line and building wall.
- 2) The plan must show all existing and proposed obstructions in this area, including but not limited to trees, tree grates, fire hydrants, benches, parking meters, light post, proposed railing location and seating plan.
  - a. To allow for pedestrian circulation, a minimum of six (6) feet of sidewalk for the back side of the curb and leading to the entrance of the establishment shall be maintained free of tables and other encumbrances. Less than six (6) feet may be approved by the design review committee when the existing sidewalk is less than ten (10) feet wide and providing adequate maneuvering space remains.
  - b. Planters, posts with ropes or other removal enclosures are permitted as a way of defining the area occupied by the café.
  - c. Where appropriate, outdoor cafés shall be required to provide additional trash receptacles in outdoor eating area.
  - d. Tables, chairs, planters, trash receptacles and other elements of street furniture shall be compatible with the architectural character of the building in terms of style, color, materials and similar elements.
- 3) The entire plan shall be dimensioned and drawn to scale.